

McLean Hamlet Community Association
FINAL Minutes of the Board of Directors Meeting
May 2, 2016

Board Members Present: Alan Holmer, Michelle Blanton, Jeff Shivnen, Behram Shroff, Robyn Lighthammer, Jack Nightingale

Board Members Absent: Denys King, Jane Severn,

Chairpersons and Others Present: Wade Smith, Warren Gray

The meeting was called to order in the home of Michelle at 7:38 pm.

Administrative Business

1. A motion to approve the Agenda and April minutes (both were seconded and passed unanimously).
2. **Treasurer's Report:** We are slightly behind on membership. Major expenses for this month were the \$1750 landscaping bill and the Network Solutions Website Hosting fee. Robyn, regarding membership, asked the members to expand upon how we can best welcome new residents to the Hamlet. Ideas included creating a standard packet for all new residents to receive, which may include info on the Hamlet Pool, the HamNet, Babysitting list, Luminaria, block captain info, a week's pass / Parktakes magazine for Spring Hill Rec Center, Picnic and Yard Sale fliers, Book and Garden Club info, MHCA Covenants, and more. Robyn will create packets, work with a local realtor, and eventually block captains to make sure all new residents, including renters, are welcomed to the neighborhood appropriately.
3. **President's Update:** Alan updated the board on the following:
 - a. Sections of the Hamlet and the need to fill Block Captain slots. He will collect the list and try to find someone to head up the list, with a completion goal of June.
 - b. Sections of the Hamlet and the need to fill Block Captain slots. He will collect the list and try to find someone to head up the list, with a completion goal of June.
4. **Annual Meeting Follow-up:**
 - a. Regarding the intersection close to the former Peter Piper and its re-paving, Wade will bring up this topic at the MCA meeting.
 - b. Regarding the neighbor's complaint about clear-cut tree removal in the Hamlet, Alan pointed out that perhaps we find a volunteer within the

neighborhood that is willing to help with protecting McLean Hamlet's tree canopy.

- c. Tara brought up the possibility of adopting a highway to pick up trash. She will research the process and see if Ralph Ward is still actively involved with the section of Lewinsville Road he has adopted. *[Update: A local landscaping company has adopted that area. The closest area advertised for adoption is the lower end of Swinks Mill Road where it intersects with Georgetown Pike.]*
5. Report of the ACC: Warren updated the board on the most recent purchases and potential tear-downs. The ACC is in the process of creating their ACC Standards. They plan to submit them to the board for ratification upon completion. The board discussed the case of the resident requesting financial assistance in removing 2 large stumps in the way of him replacing a dilapidated fence. Questions were raised about size and location of front yard fences. According to the county's Zoning Ordinance, front yard fences may not be taller than 4ft high. Covenants for Hamlet homes in Sections 1-3 are more restrictive in terms of fences. Another discussion was raised about a home that has become increasingly unsightly over the past several months. Warren will speak to the neighbors again and try to find out if this is a tenant or an owner.
6. Block Captains: see President's message
7. Transportation: Regarding the proposed restriction on cut-through truck traffic on Lewinsville Road between Route 7 and Route 123 , only two negative comments Have been made to state transportation officials.
8. Report of MCA: Behram briefed the board on the April meeting by way of a memo on items of interest to Hamlet residents. The most important point was a proposal to change the allowable height of a house to increase by 5' from 35' to 40'. If the height is changed, different side yard requirements come into play. This matter could have an impact on teardowns and the ACC needs to pay special attention to the proposed height.
9. Yard Sale: Michelle is working with Jane to have the website updated with online registration/payment as well as a downloadable form. Date is still set for June 4th.
10. Picnic: September 25th, Redskins game at 1pm.
11. Newsletter: COB Sunday for articles. Alan will re-send his email regarding assignments for articles. Suggested print date set for mid-May. Alan solicited advice on President's message.

12. Closing: Meeting was adjourned at 9:05pm.

Next Meeting will be held at 7:30pm on **Monday, June 6th and Monday, July 18th** at Michelle Blanton's and Alan's homes, respectively.