

**McLean Hamlet Community Association
FINAL Minutes of the Board of Directors Meeting**

July 18, 2016

Board Members Present: Alan Holmer, Tara Vold, Jeff Shivnen, Jane Severn, Robyn Lighthammer, Matt Tallent, Jack Nightingale

Board Members Absent: Michelle Blanton, Behram Shroff, Denys King

Chairpersons and Others Present: Wade Smith, Barbara Allen, Roxanne Axtell

The meeting was called to order in the home of Alan at 7:35 pm.

Administrative Business:

1. The meeting opened in the home of Alan at 7:35 pm.
2. The agenda and June minutes (with minor edits) were approved.
3. Treasurer's Report: Jeff briefed the board on the current Treasurer's Report. Treasurer's report approved.
4. Report of Nominating Committee: Tara reported on status of officers for the new year. Alan reported that the Bylaws restrict service of President and Treasurer to four years, and that his four years are up. He agreed to stay on for a few months until a replacement as President can be appointed by the Board, with Jeff Shivnen as leading candidate. Tara agreed to stay on as Vice President. Michelle agreed to stay on as Secretary. The Nominating Committee will look for new Treasurer.
5. Newsletter: Drafters were reminded to send in their contributions.
6. Membership Committee: Discussion continued regarding new members, new MHCA residents (both rental and home owners) and how to track them. Board discussed concerns with automatic email communications sent to residents on lapsed membership dues. Notices were not in synch with individual Paypal payment schedules. Jeff will look into solution.
7. Welcoming New Residents. Robyn discussed some of the difficulties in identifying new members. Using block captains as resources was agreed upon. A welcoming party for block captains hosted by Tara was also discussed.
8. Transportation Committee: Wade reported developments with VDOT regarding a ban on through-truck traffic along Lewinsville Road between Routes 7 and 123.
9. Report on MCA, Lewinsville Coalition: No new developments
10. Report of the ACC: Alan briefed the board on discussions with Sekas Homes on an additional teardown at 1308 Macbeth.
11. Picnic: Alan reported for Denys that preparations were going well. All Board members were reminded that Denys needs hands for set up and,

especially, clean up. Picnic is scheduled for September 25th, 4-7pm with rain date of October 2nd.

12. Pen Fed Sign: Alan reported on developments with this proposed sign and that it seems not to be intrusive to the Hamlet. Also, he is scheduling a meeting with Fairfax County to review overall signage issues across the Dulles Toll Road from the Hamlet.

13. Block Captains. Alan continues to work on the final list.

14. Report of Safety Committee: No new reports.

15. Next Meeting: September 12, 2016 (no August Meeting)

Meeting was adjourned at approximately 8:30pm