

**McLean Hamlet Community Association**  
**FINAL Minutes of the Board of Directors Meeting**  
**March 7, 2016**

**Board Members Present:** Alan Holmer, Tara Vold, Michelle Blanton, Jeff Shivnen, Robyn Lighthammer, Behram Shroff, Rick Law, Jane Severn, Denys King

**Board Members Absent:** Matt Tallent

**Chairpersons and Others Present:** Ishaan Kathuria, Wade Smith, Brett Blanton  
The meeting was called to order in the home of Michelle at 7:35 pm.

**Administrative Business:**

1. The meeting opened in the home of Michelle at 7:35 pm.
2. The motion to approve the January Minutes (with minor edits) and the agenda were seconded and passed unanimously.
3. Treasurer's Report: Jeff briefed the board on the current Treasurer's Report. MHCA received four new membership checks this month. Motion to approve passed unanimously.
4. Membership Committee: Discussion took place regarding new members, new MHCA residents (both rental and home owners) and how to track them. Alan will propose a plan to discuss at the May meeting. For the April meeting, Alan and Jane (with assistance from Tara) will handle the membership mailings for non-email members.
5. Transportation Committee: Wade reported the following:
  - a. The truck ban study for Lewinsville Road by a VDOT contractor is complete. VDOT will provide the study to the Lewinsville Coalition. Wade will provide the report to the Hamlet board.
  - b. The Spring Hill/Lewinsville Road intersection is being studied by ATCS, a VDOT contractor.
  - c. VDOT will begin reconstruction soon of the Route 7 bridge over the Dulles Toll Road. The new bridge will have 10-foot-wide trails on both sides. All but one trails crossings of the interchange ramps will be grade separated.
6. Report of the ACC: Alan briefed the board on behalf of Warren:
  - a. The owner of Classic Homes (a former resident of The Hamlet) has purchased a home and plans to submit plans for a tear-down in the next 3 weeks.
  - b. The dumpster on Birnam Wood has been moved
  - c. Regarding trailers on the road with no reflectors, Wade will check the county's regulations, and Rick will take action
  - d. There was a general reminder to be vigilant about any home projects within the neighborhood that involve changes to the home's exterior.

7. Luminaria: Tabled

8. Report on MCA, Lewinsville Coalition: Covered in previous discussions

9. Report of Safety Committee: Rick will attend a CAC Meeting 10 March and report back to the board.

10. April Annual Meeting: Alan confirmed John Foust to attend. Tara reviewed the meeting she had with Michelle and Robyn regarding the nomination of new or continuing Board members.

a. Denys, Matt, and Jeff agreed to continue on the board for another term. Rick will resign from the Board in June following his long service. A motion to approve (as new or continuing Board members) Denys, Matt, Jeff, and Jack Nightingale was seconded and passed unanimously.

b. In terms of voting for Board members, a plan is in place to vote on the website. Concerns discussed:

i. How do we count/control the ballots to avoid duplicates?

ii. We will need approximately 40 votes (or board members will have to solicit proxies)

iii. The motion to approve e-voting was seconded and passed unanimously

iv. The motion to only accept the most recent ballot received (e-vote, paper, website) was seconded and passed unanimously.

11. Handling of the Blizzard: Brief discussion that everyone was pleased with the attention our neighborhood received from VDOT contractors.

12. Other Business: none

13. Next Meeting: 4 April. Robyn and Michelle will not be in attendance. Tara will host the meeting.

Meeting was adjourned at approximately 8:50pm