



# McLean Hamlet Community Association



P.O. BOX 9672  
McLean, VA 22102  
<http://mcleanhamlet.org>

## MHCA Board Meeting Minutes

December 4, 2017

**Board Members Present:** Jeff Shiven, Tara Vold, Jack Nightingale, Alan Holmer, Denys King, Clay Winters, Behram Shroff

**Board Members Absent:** Robyn Lighthammer, Stu Stuhlmuller

**Chairpersons and Other Present:** Barbara Allen

### **Administrative Business:**

1. The meeting was opened in the home of Jeff Shiven at 7:35 pm.
2. The board approved the agenda and November minutes.
3. **Treasurer's Report:**

Jack briefed the MHCA budget status for the month beginning November 1, 2017 and ending November 30, 2017. The net decrease in funds for the month was \$333, reflecting income of \$1,320 (all from membership dues) and expenses of \$1,653. However, the expenses included a surety bond payment of \$1000 to VDOT, which will be refunded in full to MHCA. Total funds on hand (checking account plus PayPal account) on November 30, 2017 were \$51,150. If the surety bond is included as an asset, the total funds were \$52,150.

We received \$1,320 in payments for 22 new and renewing memberships. In total, we have received payments for 293 memberships/renewals for the 2017-18 membership year from June through September vs. 256 for the comparable period last year. To repeat comments from the October report, we are ahead of the membership pace for 2016-2017 due to the persistent email and "snail mail" recruitment efforts of our Membership Director, Stu Stuhlmuller, who is to be commended for the results he has achieved. However, given that year-end results for 2016-2017 included a net loss of \$2,767 and the 2017-2018 budget that the Board approved in June projects a net loss of \$3,300 for the year, it is too early to declare victory and rest on our laurels!

4. **President's Report:** Jeff reported that he had received updates from two thirds of block captains for the 2018 Directory. All updates have been loaded into the Directory database as well as the MHCA data base. The Board agreed to submit the calendar on an annual basis with January as the normal release. Directories had been submitted in the summer/fall in the past.
5. **Nominating committee:** Tara reported that she had a response from one potential candidate as a board member. The Board is seeking to replace outgoing board members Alan Holmer, Tara Vold, and Matt Tallent. Elections will be held in April for all terms expiring in July 2018.

6. Membership: The Board discussed sending out another payment reminder when luminaria are distributed. In addition, in January block captains would be provided a list of residents in their block section who have not paid membership dues and who do not have a scheduled automatic payment. They would be encouraged to give gentle reminders at their discretion with these residents. Board members would also look at this list and contact people whom they know with gentle reminders. Residents would be reminded that membership is voluntary.
7. Architectural Control Committee: Alan noted that four teardowns and rebuilds continue to progress smoothly: near the corner of Birnam Wood and Falstaff; Touchstone; near MacBeth and Birnam Wood; and Cawdor Court. MHCA is grateful to the continued service of committee members Alan Holmer, Brett Blanton, Megan Fass, Greg Meyer, Wade Smith, and Gary Waxmonsky. Alan Holmer will leave his position as chair of the ACC when his term is up as a board member in July.
8. Welcoming Committee: New Hamlet members confirmed during our directory update will be passed on to Robyn.
9. Transportation Committee: Wade was unable to attend but passed on that the PODS from the house on Lewinsville Road across from the Hamlet had been removed after being there for the better part of a year.
  - Lewinsville Coalition/MCA/Other business. Behram briefed that the MCA favors improvements to the Old Dominion/Spring Hill intersection as a priority.

Next Meeting is Monday, 8 January 7:30 PM, Jeff's house, 1320 Titania Lane