



McLean Hamlet Community Association

P.O. BOX 9672
McLean, VA 22102
<http://mcleanhamlet.org>



MHCA Board Meeting Minutes

November 6, 2017

Board Members Present: Jeff Shivnen, Tara Vold, Jack Nightingale, Denys King, Stu Stuhlmuller, Clay Winter, Robyn Lighthammer, Alan Holmer

Board Members Absent: Behram Shroff

Chairpersons and Other Present: Barbara Allen, Wade Smith

Administrative Business:

1. The meeting was opened in the home of Jeff Shivnen at 7:35 pm.
2. The board approved the agenda and October minutes.
3. Treasurer's Report:

Jack briefed the Board on the Treasurer's Report for the month beginning October 1, 2017 and ending October 31, 2017. The net decrease in funds for the month was \$233, reflecting income of \$3,030 (all from membership dues) and expenses of \$3,263. Total funds on hand (checking account plus PayPal account) on October 31, 2017 were \$51,483.

We received \$3,030 in payments for 50 new and renewing memberships. (This total included deposits for 19 memberships that were paid in July but not deposited at that time due to an oversight on the part of the Treasurer.) In total, we have received payments for 271 memberships/renewals for the 2017-18 membership year from June through September vs. 252 for the comparable period last year.

We are ahead of the membership pace for 2016-2017 due to the persistent email and "snail mail" recruitment efforts of our Membership Chair, Stu Stuhlmuller, who is to be commended for the results he has achieved.

4. President's Report: Jeff reported on the Directory update would be a priority for this month, noting addresses needed to be reviewed house by house. After a general discussion, Alan suggested using block captains to provide the updates. The board agreed and Jeff offered to contact all the block captains asking for their assistance in updating known changes in their part of the Hamlet.

5. Picnic:

Denys had a follow up on the September Hamlet picnic. There is one outstanding invoice that she had not received for laser tag. She would contact the vendor in the upcoming week.

6. Nominating committee: Tara reported that she had contacted six potential candidates to replace outgoing board member Matt Tallent. In addition, she is seeking other possible candidates to replace long-serving board members Alan Holmer and Tara Vold as their seats will be up for re-election in April with expiring terms in July 2018. Two potential candidates had replied that their commitments would not allow them to consider a board position at this time. Board members agree to assist Tara in finding suitable candidates in the upcoming months.
7. Membership: Stu updated the board on membership citing the 271 members in the Treasurer's Report. He brought up a Hamlet resident's request for derogation of membership dues as this resident was an advertiser in the Hamlet Directory and felt that this should compensate for membership. The Board decided against having an exemption as this would set a precedent for offsetting membership dues for many other contributions that residents give to our community. In addition, MHCA membership is voluntary.
8. Architectural Control Committee: Alan updated the board on four teardowns in the upcoming months. The ACC is in contact with the four owners/builders.
9. Welcoming Committee: Robyn noted that four new families had moved into the Hamlet. Girl Scouts presented these families with their Hamlet welcome packages. Robyn noted the Girl Scouts would provide the Board with a presentation outlining their assistance efforts at a future board meeting.
10. Transportation Committee: Wade briefed the Board on one item: VDOT is looking at interim improvements to the Dolly Madison and Lewinsville intersection regarding right of way. Updates would be provided as details of proposed intersection changes arise.
11. Lewinsville Coalition/MCA/Other business.
 - Board members commented on the excellent work that VDOT did to repave the 25 streets and cul-de-sacs of the Hamlet. Despite one stoppage to finish work on Spring Hill and parts of Lewinsville, the work proceeded relatively smoothly.
 - Barbara briefed the board that Dominion Power would not be using overhead options in the Hamlet area for the proposed expansion of the electrical grid used to support the Tysons development. Concepts had included underground and several overhead wire expansion options that would have passed through the Hamlet Park. The Board thanked her for her close attention and communication with Dominion Power as this matter came open for public comment.
 - Robyn asked if the MHCA could help with a snow shoveler list to assist residents who would have difficulty clearing their own sidewalks during winter storms. The Board agreed to make a request that this type of assistance would be needed through the Hamlet and with block captain notifications to the Board of people who would need this type of assistance.

Next Meeting is Monday, 4 December at 7:30 PM, Jeff's house, 1320 Titania Lane