



# McLean Hamlet Community Association

P.O. BOX 9672  
McLean, VA 22102  
<http://mcleanhamlet.org>



## MHCA Board Meeting Minutes

October 2, 2017

**Board Members Present:** Jeff Shiven, Tara Vold, Jack Nightingale, Denys King, Stu Stuhlmuller, Clay Winter, Robyn Lighthammer,

**Board Members Absent:** Alan Holmer, Behram Shroff

**Chairpersons and Other Present:** Barbara Allen, Wade Smith

### **Administrative Business:**

1. The meeting was opened in the home of Jeff Shiven at 7:35 pm.
2. The board approved the agenda and September minutes.
3. **Treasurer's Report:** Jack briefed the board on the current Treasurer's report. Income: \$4,574 (from membership dues) and expenses of \$4,614. The largest expense was the \$1,847.50 down payment to Fantasy World Entertainment (FWE) for the picnic. Membership payments stood at 221 memberships/renewals for the 2017-18 membership year from June through September vs. 226 for the comparable period last year. So, the year-over-year gap at the end of September is 5 memberships vs. 7 at the end of August. Treasurer's report was approved
4. **President's Report:** Jeff reported on two events
  - Senior Citizen Scams. A neighbor mentioned that one of the original Hamlet owners was scammed into paying a large sum for a routine maintenance project. This was reported to business reviews. Some contractors look to take advantage of seniors living in the Hamlet.
  - McLean Hamlet Park bench: Ms. Patricia Frye continues her effort to install a park bench dedicated to Charlotte Zimmerman, a founding member of the Hamlet Garden Club and creator of the Festival of Lights. Money raised for the bench at the Hamlet picnic has been put into the MHCA fund. Future collections will continue. The board discussed ways to publicize this effort. Contributions will include funds from the MHCA, the Garden Club, and individual contributions.
5. **Picnic:**
  - Denys updated the board on the Hamlet picnic. She noted that attendance was the highest yet. RSVP and attendees exceeded 200 people. The picnic went well except for the late arrival of the laser tag group; children still enjoyed this always popular event. Residents provided positive comments and suggestions for next year. One local official attended, Del Kathleen Murphy.
  - Block Party – Board members discussed how the picnic is a way for residents to get to know each other better. A general discussion of block parties ensued using the Falstaff

Court block party which happened a week after the picnic. Suggestion was that block captains look at this as a possibility for their corners of the Hamlet

6. Nominating committee: Tara discussed the short-term replacement for Matt Tallent who could no longer continue his board position due to heavy scheduling conflicts. As the next board election would be in six months, the board decided to seek candidates to replace two board members whose terms would be up in July 2018.
7. Membership: Stu updated the board on membership: 232 members as of Oct 2. He suggested emails to members who have not paid would go out in October. This aligns with the membership engagement plan he outlined last month:
  - a. One stop sign-up at picnic
  - b. Follow up email and mail (Oct)
  - c. Follow up email (Nov)
  - d. November: renewal instructions in Hamlet directory during its distribution
  - e. November: Block Captains contact members
  - f. MHCA individual calls to residents on the non-renew list
  - g. Festival of Lights – reminder notes
  - h. Jan: email
  - i. April: Reminder end of the year
8. Architectural Control Committee: Alan updated the board on two houses that are currently under review. He did not anticipate any major issues.
9. Welcoming Committee: Robyn noted that welcome packages went to 3 new families. Girl Scouts have been making recent deliveries. They will try to present how these deliveries are going as part of an ongoing Girl Scout project.
10. Transportation Committee: Wade noted that there are four alternatives being explored by VDOT for the Spring Hill/Lewinsville intersection. The Lewinsville Coalition. The Lewinsville Coalition and the MCA continue to monitor.
11. Lewinsville Coalition/MCA/Other business.
  - Board members discussed the repaving of the Hamlets' 25 streets, courts, and roads. The work was moving quickly. (*Subsequently worked stopped on October 6 with a continuation date TBD by VDOT*).
  - One of the deteriorating Birnam Wood sidewalk drains had been repaired thanks to Behram's call to VDOT.
  - Barbara briefed the board about a Dominion Power meeting that addressed the proposed expansion of the electrical grid used to support the Tysons development. Concepts included underground and overhead wire expansion options. The Hamlet would be affected by greater capacity on the power delivery system running through the Hamlet Park next to the 267 Toll Road noise barrier – this could be either overhead or underground. DOM did not include the Hamlet as an affected community association. Barbara informed Dominion of our contacts. The board is now on DOM



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distribution for this project. We will be engaged as will the Lewinsville Coalition and the McLean Community Association.

Next Meeting is Monday, 6 November at Jeff's house at 7:30PM, 1320 Titania Lane