



McLean Hamlet Community Association

P.O. BOX 9672
McLean, VA 22102
<http://mcleanhamlet.org>



MHCA Board Meeting Minutes

April 2, 2018

Board Members Present: Jeff Shivnen, Tara Vold, Jack Nightingale, Clay Winters, Alan Holmer, Denys King, Stu Stuhlmuller, Robyn Lighthammer

Board Members Absent:

Chairpersons and Others Present: Barbara Allen, Wade Smith, Chris Geyer, Ranjit Gupte, Terry Hatami, Kathy Neal

Administrative Business:

1. The meeting was opened in the home of Jeff Shivnen at 7:35 pm.
2. The board approved the agenda and December minutes.
3. Treasurer's Report:

Jack briefed the board on April report nothing that he has begun work on the annual budget for 2018 – 2019 which will begin 1 July 2018. As this is a collaborative effort, Jack will be working with members of the board to develop the draft budget. The board will vote on the proposed budget in June.

The following report reflects the MHCA budget status for the month beginning March 1, 2018 and ending March 31, 2018. The net increase in funds for the month was \$1,472, reflecting income of \$2,395 (including \$1,135 in donations to the Charlotte Zimmerman Memorial) and expenses of \$923. Total funds on hand (checking account plus PayPal account) on March 31, 2018 were \$54,583. These funds include \$2,077 in Year-To-Date donations to the Zimmerman Memorial and the 2017 Transurban grant of \$1,500.

We received \$1,260 in payments for 21 new and renewing memberships. After 3 quarters of the 2017-2018 fiscal year, we have received payments for 353 memberships/ renewals, compared with 318 for the comparable period and 339 for the entire year last year. With two more months of membership dues anticipated for the current fiscal year (most or all of the June payments will be credited to 2018-2019), we anticipate receiving at least 370 memberships, which would put us over \$22,000 in membership income for the year—the highest amount during at least the past 3 years. However, some of these payments may be duplicates from selected households, which is the equivalent of the MHCA borrowing from next year's revenues. I will provide an accurate accounting of these payments by the Annual Meeting on April 23.

The other income item was the donations MHCA received for the Charlotte Zimmerman memorial park bench. This is a non-budget item which MHCA is handling on behalf of the Hamlet community. Donations by check and PayPal in March totaled \$1,135, including a \$500 donation from the McLean Hamlet Garden Club. The donations received since September 2017 total \$2,077, which is 83% of the \$2500 target.

Expenses in March were \$923, which included \$800 for Landscaping maintenance, \$100 for PO Box rental and \$23 for PayPal. The PayPal transaction fees of \$18.22 include \$5.98 in fees charged on donations for the Charlotte Zimmerman memorial.

Income for March: \$2,395.00

- Memberships (21 at \$60) \$1,260.00
- Donations for Charlotte Zimmerman memorial \$1,135.00

Expenses for March: \$923.22

- Landscaping maintenance (Mulch Madness December invoice) \$800.00
- PO Box rental (semi-annual) \$100.00
- PayPal Transaction Fee and Monthly Fee (\$5) \$23.22

4. President's Report:

- Jeff noted that the Park Bench Memorial for former resident Charlotte Bassett Zimmerman is proceeding well. The Garden Club would ultimately decide on the type of bench they will have installed by the Park Authority in McLean Hamlet Park. As noted in the Treasurer's report more that \$2000 of the \$2500 goal has been met.
 - Annual General Membership Meeting: Jeff confirmed that the MHCA had reserved the Spring Hill ES cafeteria from 7 – 9 PM on Monday, April 23. Dranesville Supervisor John Foust will be addressing the general membership on infrastructure issues.
5. Nominating Committee: Tara noted that we had four candidates for the board: Chris Geyer, Ranjit Gupte, Terry Hatami, and Kathy Neal. The board voting unanimously to present these candidates for approval by MHCA members. Biographies of the candidates will be included with ballots via email, on the web site, and with some mailings to residents without digital contact information. Alan and Tara will arrange the mail deliveries. All four candidates are enthusiastic about our community and look forwarded to serving if elected. Jack Nightingale informed the board that it is possible he would move this summer.
 6. Membership committee: no updates Stu has a list of non-members seeking board help to contact people in the Hamlet. The Hamlet directory is available to all residents regardless of whether they are members.
 7. Safety and security. Terry Hatami mentioned that police are often using juvenile counseling arbitrage in an effort to get youths who do minor offenses back on track. The Hamlet has experienced incidents of vandalism done by youth this year. On April 12, the Police Officer of the Year will be celebrated at the Kazan restaurant. School Board representative Jeanie Strauss will hold a meeting at the Spring Hill Elementary School on April 25. The topic will be Lockdown procedures at SHES 25 April Terry has attended three monthly citizens outreach meetings with the Fairfax County Police Department at the Balls Hill station.
 8. Lewinsville Coalition: Wade Smith remarked that Dulles Toll Road congestion caused by cars bailing out at Spring Hill may lesson if toll prices change at the Spring Hill
 9. Architectural Control Committee: Alan led a discussion on a possible trend of residents underselling to builders. Alan noted the opinion of some that sellers could obtain a higher



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price by selling to people who wish to move into the Hamlet rather than selling to a builder. There is a house on Banquo Court that has renovations seeking ACC approval

10. Welcoming new members: Robyn had no new neighbors to report and said she relies on block captains to inform her of new neighbors and appreciates their efforts.
11. McLean Community Association: a discussion on the American Legion Bridge will take place on April 23.
12. Other Business:
 - Denys informed the board that the Annual Yard Sale will take place on Saturday, May 19 from 8:00 AM – 12:00 PM
 - The Spring Hill Fun Run will occur on Sunday, May 20 starting at 8:00 AM. Fairfax County will work street closures.
 - Annual Large Trash Pick-Up will take place on July 28 from 8:00 AM to 12:00 PM at Falstaff Park

Next Meeting is Monday, 7 May 2018 at 7:30 PM, Jeff's house, 1320 Titania Lane