



McLean Hamlet Community Association

P.O. BOX 9672
McLean, VA 22102
<http://mcleanhamlet.org>



MHCA Board Meeting Minutes

February 5, 2017

Board Members Present: Jeff Shiven, Tara Vold, Jack Nightingale, Stu Stuhlmuller, Clay Winters, Robyn Lighthammer, Behram Shroff, Alan Holmer

Board Members Absent: Denys King

Chairpersons and Other Present: Barbara Allen, Terry Hatami, Wade Smith

Administrative Business:

1. The meeting was opened in the home of Jeff Shiven at 7:35 pm.
2. The board approved the agenda and December minutes.
3. **Treasurer's Report:**

The following report reflects the MHCA budget status for the month beginning January 1, 2018 and ending January 31, 2018. The net decrease in funds for the month was \$2043, reflecting income of \$1,860 and expenses of \$3903. Total funds on hand (checking account plus PayPal account) on January 31, 2018 were \$51,357.

We received \$360 in payments for 6 new and renewing memberships (all via PayPal). Seven months into the 2017-2018 fiscal year, we have received payments for 320 memberships/renewals, compared with 311 for the comparable period last year. Though we are still somewhat ahead of the membership pace for 2016-2017, we need to remain persistent in the pursuit of membership dues, especially over the next couple of months.

The other income item was an unplanned \$1,500 grant that MHCA received from Transurban for landscaping improvement under their Express Lanes Community Grant Program. The funds and offsetting expenses have been added to our 2017-2018 annual budget. Our Landscaping Chair, Maggie Law, has earned our great appreciation in successfully applying for this grant.

The major expense item for January was for purchasing Luminaria materials for the annual Hamlet Festival of Lights display in December. The amount of \$3,772 was \$272 over budget. However, this was due to the purchase of an extra "safety margin" supply of candles and bags which MHCA can use next year. Special thanks to Board member Stu Stuhlmuller for effectively stepping in to lead the Luminaria effort this year, while Ahnya Barrer was out of the country.

4. **President's Report:**

- Directory Delivery: Jeff outlined the delivery of the directory which will take place in mid-February. Block captains will distribute.
 - Block Captains: We have 50 block captains. We will need one replacement on a section of Macbeth.
 - Park Bench Memorial: MHCA would send out a Hamnet this week to request contributions for a park bench in the Hamlet park in memory of long-time resident Charlotte Bassett Zimmerman. The Garden Club is the sponsor and a POC in the Garden Club would be included in the message. This contribution is through the Fairfax County Park Foundation.
 - Annual General Membership Meeting Jeff will schedule the Spring Hill ES cafeteria for the annual meeting
 - Landscaping update: Maggie Law is looking researching a watering system for the Falstaff Island entrance as previously briefed last year
5. Nominating Committee: Tara discussed updating the Board of Directors and chairperson responsibilities and posting the updated version on the web site. The board agreed to review and submit for posting shortly
 6. Membership: Stu discussed distribution of the directory using the block captains during the month of February.
 7. Newcomers: The board discussed having a block captains get together in the near future. The board also discussed adding three links to our web site senior resources tab. They are provided by Tuck Sleep, an online community devoted to improving sleep health and wellness
 - [Guide to Dementia and Sleep Disorders](#)
 - [Seniors' Guide to Sleep and Aging](#)
 - [Guide to Sleep and Cancer](#)
 8. Safety and security –Terry Hatami noted that he will be attending monthly citizens outreach meetings with the Fairfax County Police Department at the Balls Hill station. He has attended the last two meetings. Terry recommended that the board update the safety and security chair responsibilities. Alan Holmer offered a previous version. This and other positions would be updated as noted above.
 9. Lewinsville Coalition: Wade Smith noted that the proposed upgrades to the Spring Hill/Lewinsville intersection is at the 10% design phase. Among other proposals are two left turn lanes. A March 2018 public meeting will be held, date TBD.
 10. Architectural Control Committee: House renovations are proceeding as planned at Birnam Wood and Falstaff, Birnam Wood and Macbeth, and Touchstone Terrace.
 11. McLean Community Association. Behram noted an upcoming Fairfax County Public School meeting Feb 22 at Luther Franklin Middle School at 7:00 PM.
 12. Other Business: Tara mentioned updating our snow shoveling list. The board agreed to make this list available through a point of contact.

Next Meeting is Monday, 5 March, 2018 at 7:30 PM, Jeff's house, 1320 Titania Lane