

**McLean Hamlet Community Association  
FINAL Minutes of the Board of Directors Meeting  
February 6, 2017**

**Board Members Present:** Jeff Shivnen, Jack Nightingale, Michelle Blanton, Behram Shroff, Matt Tallent, Alan Holmer, Denys King, Robyn Lighthammer.

**Board Members Absent:** Jane Severn, Tara Vold

**Chairpersons and Other Present:** Maggie Law, Barbara Allen

**Administrative Business:**

1. The meeting was opened in the home of Michelle at 7:35 pm.
2. The Agenda and January minutes (with minor edits) were approved.
3. **Treasurer's Report:** Jack briefed the board on the current Treasurer's report. Income for January was \$1,415.00, with \$1,979.16 in expenses. We added ten memberships/renewals in January. Total paid household memberships at the end of the month: 311. The major expense items in January related to production of the directory. This includes \$766 for online directory access, which we also paid in 2015-16 but had not included in the current year budget. Beginning in 2017-18, the printer has agreed not to charge us this access fee. Year-to-Date income exceeds expenses by \$1753, and our net funds available total \$49,750. Comparing YTD results as of January 2017 to January 2016, our income is \$437 higher, and our spending is \$1,379 lower. The biggest factor impacting the lower spending is that we have not yet paid website expenses to Wild Apricot (approximately \$1200) for the current fiscal year.
  - a. Side discussion ensued regarding our funds and earning an investment on our savings. Consensus was that the estimated earnings are not worth the effort (at this time.)
  - b. Maggie asked if the \$426.90 left over from the Transurban Grant was available for use. It is and will be used for landscaping. Members also discussed applying for further grants to enable planting in additional areas.

The treasurer's report was approved.

4. **President's Report:** Jeff reported on some upcoming important meetings. Behram and Mat plan to attend these meetings, sometimes with Jeff. Behram, who is a member of MCA's Planning & Zoning committee, will report back after a briefing to P&Z after their meeting with the developer on 2/27.
5. **Membership Committee:** As noted in the Treasurer's report, membership is up to 311 homes.
6. **Nominating Committee:** Jeff reminded board members to be on the lookout for people to replace Michelle and Jane's positions on the board. The slate needs to be approved in March so that it is ready for the April Membership meeting. Tara encouraged people to consider ethnically diverse residents to foster a more balanced board.
7. **Welcoming of New Residents:** Robyn welcomed a couple new families to the neighborhood. Denys reported some new residents in her block. Robyn shared information on a resident Girl Scout who may be interested in helping the Sunshine Committee. Tara suggested inviting the Scouts to attend/report at our next meeting.
8. **Report of the ACC:** Alan reported on behalf of Warren. Issues regarding previously identified properties have been resolved. Stephanie Short resigned, and Megan Fass may be her replacement.

9. Report of the Transportation Committee: Discussion ensued about Jones Branch Road traffic, which is intended to channel traffic away from Route 123 to Jones Branch.
10. Lewinsville Coalition/ MCA: LC will be meeting on 2/21 for the first time in about a year. There is some talk about stumps being cleaned up on roads in the area. LC may be contributing funds to help with removal if the county does not fund it, and MHCA may be called on for the \$250 dues in our budget for that purpose.
11. Other Business:
  - a. Annual Meeting: April 24th at Spring Hill Elementary School, Jeff has contacted the school to reserve the cafeteria from 7:30-9pm.
  - b. Snow Meadow Entrance Wall: There is damage to wall on the right (East) side. Suggestion was made to solicit services of Hamlet handymen to fix the wall.
  - c. Landscaping: Maggie briefed the board on the "end of life" evolution of many shrubs and plants such as on the traffic island and Falstaff Park entrance. She proposes replacing shrubs and installing landscaping fabric to deter weeds. Suggestions were made to solicit Eagle Scout volunteers, the county's native plant program, and other volunteers to help with entranceways. Maggie indicated there are many criteria for selecting plants that will survive in this harsh environment, such as tolerating road salt, drought, and deer, and native plants may not always be the best fit.
  - d. Volunteer Appreciation: Discussion took place regarding recognizing volunteers. Jeff solicited ideas from the board. Suggestions included recognizing volunteers in a yearly/seasonal HamNet, the MHCA Newsletter, more volunteer recognition Happy Hours, a yearly thank-you page in the directory, and others. A suggestion was made to plan a spring event at Falstaff Park. Tara will re-address this idea at the March meeting.
  - e. Community Clean Up (Heavy Pick-up): Saturday, July 8th this year. The county crew will arrive at Falstaff Park at 7:30 am, with collection beginning at 8am.

Meeting was adjourned at 9:03 pm

Next Meeting is Monday, 6 March at Michelle's house at 7:30.

Michelle Blanton  
Secretary  
McLean Hamlet Community Association