



McLean Hamlet Community Association

P.O. BOX 9672
McLean, VA 22102
<http://mcleanhamlet.org>



MHCA Board Meeting Minutes

January 8, 2017

Board Members Present: Jeff Shivnen, Tara Vold, Jack Nightingale, Stu Stuhlmuller

Board Members Absent: Alan Holmer, Denys King, Robyn Lighthammer, Behram Shroff, Clay Winters

Chairpersons and Other Present: Barbara Allen

Administrative Business:

1. The meeting was opened in the home of Jeff Shivnen at 7:35 pm.
2. The board approved the agenda and December minutes.
3. **Treasurer's Report:**

Jack briefed the MHCA budget status for the month beginning December 1, 2017 and ending December 31, 2017. The net increase in funds for the month was \$2251, reflecting income of \$1,280 (nearly all from membership dues) and net negative expenses of -\$971—reflecting a refund of \$1000 from VDOT for the surety bond we posted in November. Total funds on hand (checking account plus PayPal account) on December 31, 2017 were \$53,400.

We received \$1,260 in payments for 21 new and renewing memberships—including one retroactive payment of \$60 for the last fiscal year (2016-2017). At the midpoint of the 2017-2018 fiscal year, we have received payments for 314 memberships/renewals, compared with 301 for the comparable period last year. To repeat comments from the October and November reports, we are ahead of the membership pace for 2016-2017 due to the persistent email and “snail mail” recruitment efforts of our Membership Director, Stu Stuhlmuller, who is to be commended for the results he has achieved. However, given that year-end results for 2016-2017 included a net loss of \$2,767 and the 2017-2018 budget that the Board approved in June projects a net loss of \$3,300 for the year, we need to remain persistent in the pursuit of membership dues!

4. **President's Report:** Jeff reported that he had received updates from 44 of 50 block captains for the 2018 Directory. All updates have been loaded into the Directory database as well as the MHCA data base. The Hamlet needs to fill two more block captain posts. Board agreed to seek candidates. A discussion occurred about how to acknowledge block captains. The Board decided to thank them in the directory and provide a list so that all residents would know who their block captain was.

5. Membership: The Board agreed to verify 29 addresses for the directory that still had an open status. Jeff would assign addresses for Board members who would verify residents within the next couple of weeks
6. Luminaria: Stu reported the final costs for the Festival of Lights: \$3543 for 9000 candles and bags. \$272 of that total was for reserve candles. Hamlet residents participated at a rate of 98%. The Board decided to seek local news publicity next fall for the 50th anniversary of the Festival of Lights.
7. Architectural Control Committee: No new proposed changes to houses in the Hamlet over the past month.
8. Other Business: A representative from Tuck had contacted the MHCA and would like to offer resources for seniors. Jeff agreed to contact the organization to better understand their services and report back to the Board. This organization provides free web-based resources promoting healthy sleep

Next Meeting is Monday, 5 February 7:30 PM, Jeff's house, 1320 Titania Lane